



ICAR - DIRECTORATE ON FOOT AND MOUTH DISEASE
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File no.1-8/2015-PDFMD/2317

Dated :- 11 Jan., 2016

CORRIGENDUM

Subject :- Filling up of the Post of Assistant Administrative Officer on deputation on promotion basis.

In continuation to this application Circular No. 1-8/2015-PDFMD/2277 dated 29th Dec., 2015 the date of acceptance of applications may be read as 11-02-2016 instead of 28-01-2015.

Asstt. Admn. Officer

Distribution : All the Directors/Project Directors of ICAR Institutes/NRC/Project Directorates/ICAR Hq.



भा0 कृ0 अनु0 प0 – निदेशालय खुर पका एवं मुंह पका रोग
भा.प.चि.अ. परिसर, मुक्तेश्वर-263138, नैनीताल-उत्तराखण्ड
दूरभाष न० :-05942-286004, 286122, फ़ैक्स न० :-05942-286307



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File No.1-8/2015-PDFMD

Dated: 11th Jan., 2015

To,

All the Directors/Project Directors of ICAR Institutes/NRC/Project Directorates/ICAR Hq.

Sub:- Filling up of the Post of Assistant Administrative Officer on deputation on promotion basis.

Sir,

It is proposed to fill up the Post of Assistant Administrative Officer on deputation on promotion basis amongst the eligible Assistant of the ICAR Institutes. The eligibility & particular of the post are as under :-

Name of the Post	No. of Post & Category	Pay band & Grade pay	Eligibility
Assistant Administrative Officer	01 (General)	PB-2 Rs. 9,300-34,800 with Grade Pay 4600/=	Persons holding the post of Assistant with (05) years of service in the grade.

It is requested that vacancy may kindly be circulated amongst the eligible Assistant's working in your office on regular basis.

The application of only such candidates, who can be relieved immediately in the event of their selection may be forwarded to this Directorate in the Performa appended along with the attested photo state copies of their ACRs for the last five years so as to reach this Directorate on or before 11-02-2016. It may also be certified that no vigilance/disciplinary case is pending/being contemplated against them, while forwarding the application.

Initially deputation will be for period of 1 year, which can be extended further on satisfactory performance.

Yours faithfully,

(P.C. Bhatt)
Asstt. Adm. Officer

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Application for the post of Assistant Administrative Officer on deputation/on promotion basis

Application for the post of:-

Name (In Capital letter):-

Designation:-

Category:-

Date of Birth:-

Education qualification:-

Date of joining to the post of Assistant:-

Any other Information:-

Signature of Candidate

Certificate by Head of Office

It is certified that the above mentioned particular filled by Mr./Mrs.
..... are correct as per his/her service record. No
vigilance/Disciplinary case s pending/contemplated against him/her.

Signature of Head of Office

Name & Designation